Holy Cross School , Dalkhola
Prospectus (2024-2025) for Std. NURSERY – IX

Holy Cross School, Dalkhola is a Christian Minority Institution established and administered by Sisters of Mercy of the Holy Cross (Holy Cross Sisters). It was started in the year 2005. It is an English Medium Co- Ed School, Nursery to XII, affiliated to CBSE, New Delhi. The online admission process for the session 2024-2025 will start from **15th October 2023** onwards. **Nursery – Std IX.** The Cost of application form is **Rs. 800/-**

Photocopy of the half yearly report card should be submitted along with the application form.
It is recommended that all the candidates who apply to have their **Aadhar Card** as this document could be made mandatory in the future.

Application form should be submitted to the school office with the necessary document according to the date and time given in the application form. Those who do not submit the application according to the schedule will not be allowed to appear for the written test.

The subjects for the written test for admission:
Std. NURSERY: - INTERVIEW
Std. LKG - IV: - English & Mathematics
Std. V – IX: - English, Mathematics and Science

All the Original Document / Certificate must be produced at the time of verification of Application form.
It is the responsibility of the parents to see that the Application Form is complete in all respect. Incomplete and applications without supportive documents or certificates will lead to rejection of Application Form. False documents / incorrect information found at any time, even after admission, will debar the candidate from getting admission or pursuing studies in the school.
All documents submitted at any time will become the property of the school and will not be returned.
Selection of Candidates for admission to Std. Nursery- IX is done by the selection committee appointed by the governing body of the school on the basis of the performance in the admission test to be held in January 2024.
No correspondence will be acceptable regarding selection and admission of a candidate. Any recommendation, use of influence (direct or indirect), offer of donation, etc. will lead to the cancellation of the Application Form / admission of the candidate.
The list of selected candidates will be announced on the **school website** if selected, admission must be taken within the time given for admission.
School provides transport facility.
Cost of application form will not be refunded.
Application forms will be available online on the school website
www.holycrossnichitpur.com according to the following schedule.

Date of filling forms online for Nursery – IX
October 15th 2023 (8:30 a.m – 12:00 p.m) to January 4th 2024.
Form submission on: - 5th of January 2024 [9:00 am. -12:30 p.m]
Admission Test: 6th January 2024 (NURSERY - IX) Timing: 10:00 am. -12:00 p.m
Result: 12th January 2024
Admission for Std (Nursery – UKG):- 13th January 2024
Admission for Std I- IX: – 27th January 2024

Age requirement as on 1st April 2024 [NURSERY – UKG]

NURSERY: - 3, 3+ yrs
LKG   : - 4, 4+ yrs
UKG   : - 5, 5+ yrs

Required Documents
1. Photo copy of Aadhar Card of parents & Child
2. Photo copy of Birth Certificate from Bureau of Birth & Death. [Original and Xerox Copy]
3. Three Passport size photographs of child
4. Two passport size photographs of the parents with the child.

Instructions for filling the online Application for Admission to I - IX

Candidates applying for admission to class Nursery– UKG are required to follow the procedures given below:-
1. Candidates should ensure that the details pertaining to the candidate is accurate so that no wrong information is filled in.
2. The Name and Date of Birth of the candidate should be exactly as it is in the previous school Transfer Certificate and Aadhar Card.
3. The e-**mail address and mobile number** entered in the application form should be of the parent of the candidate and no other. In case other email address and mobile number is entered and if there is problem with the process of application, the school does not accept any liability of it.
4. The name of the school from where the candidate has passed it should be clearly entered.
5. The payment for the application is to be done online. When you select the payment mode as Debit/ Credit Card or net banking you will be taken to the payment gateway website for online payment. In case of any link break of network failure due to which your application status is not updated but amount is being deducted from your account, then **DO NOT TRY TO PAY FEE AGAIN.** Kindly do not make double payment. If the payment is deducted from your bank account kindly wait and do not make another payment. The school or the service provider do not take any liability for double or repeated payments.
6. After payment of the application fee, the application form should be printed by the candidate and submitted to the school office with all the required documents according to the date and time given in the application form. School Administration reserves the right to make amends to the admission procedure and admission schedule at any time.

Principal